PAN○PTO
@HKBU

香港浸會大學
HONG KONG BAPTIST UNIVERSITY

全人教育教與學中心
Centre for Holistic
Teaching and Learning

HELP   panopto@hkbu.edu.hk   http://chtl.hkbu.edu.hk/panopto/

1.2 Configure Windows Recorder

Run the Panopto Recorder from Start--Programs--Panopto--Panopto Recorder. The first time you run the recorder, you will be required to log in. Log in with your Moodle account. Once the Recorder opens you will be taken to the "Create New Recording" tab. To continue with configuration, please click on the Settings tab.

Basic Settings

System Settings

Recording Directory: This is the directory on the recording computer where all of the raw data will be stored.
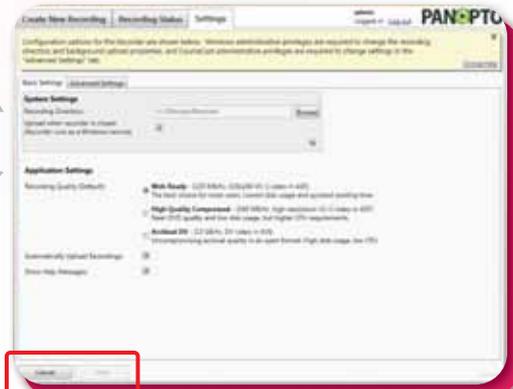
Upload when recorder is closed: This allows recordings to be uploaded even while the Recorder is closed.

Application Settings

Recording Quality: This setting can adjust the quality of the recording you are making.

Automatically Upload Recordings: This setting allows you to tell the recorder to upload video data as soon as the recording has ended. You may wish to uncheck this box if you want to wait until you have a faster connection before uploading.

Show Help Messages: This setting will enable or disable the Help messages in the highlighted area at the top of the Panopto Recorder.

Remember to click Save if you have made any changes to System Settings.

Advanced Settings

Application Settings

Use recording presets: This setting allows the Recorder to "remember" your last known good configuration of the recording devices.

Allow Stored Login Info: This will allow you to save your login information at the login screen.

Advanced Capture Settings

Generate PowerPoint Images Locally: This setting helps render custom fonts or objects that may be present within the PowerPoint presentation.

Screen capture bit-rate (kbps): By adjusting the bit-rate you can increase the quality of the screen capture being captured.

Screen capture frame rate (fps): By adjusting the frame rate you can set the number of Frames Per Second (FPS) that the screen capture function will capture your screen.

Always set screen resolution to 1024 x 768 pixels: This setting will automatically adjust your screen display resolution to 1024 x 768 pixels anytime the Recorder is open.

Note: Adjusting the bit-rate and/or frame rate of screen captures may increase the load on the recording computer.