BREAKOUT ROOM UPDATE –
ALLOWING PARTICIPANTS TO CHOOSE ROOM BY THEMSELVES

In the latest update of Zoom (Sept 2020), participants can choose the breakout room by using the Client and App versions of Zoom. This function allows students to go into their designated breakout rooms, saving the host's time on assigning participants into the room manually.
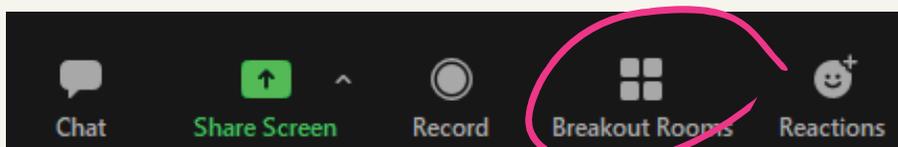
Note:

This new function is only available in version 5.3.0 or above. Host and participants are required to update your Client and App versions via https://zoom.us/download.

Participants will not be able to self-select a breakout room if the Client or App versions have not been updated. That means the host needs to facilitate the moving of participants into different breakout rooms manually.

If you or your students use Zoom directly from the Web without the download, this update is not supported either.
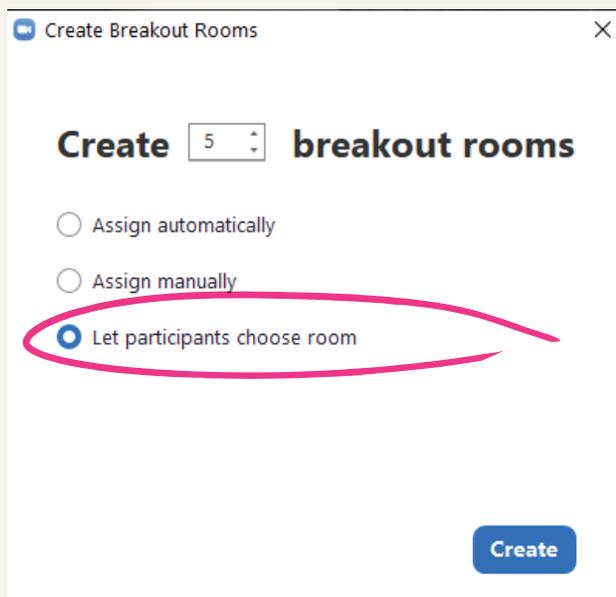
1

Click on the "Breakout Rooms" button

2

The menu of creating breakout rooms will prompt up,

Please select the number of breakout room you would like to create and select "Let participants choose room", click on "Create" to proceed.

BREAKOUT ROOM UPDATE –
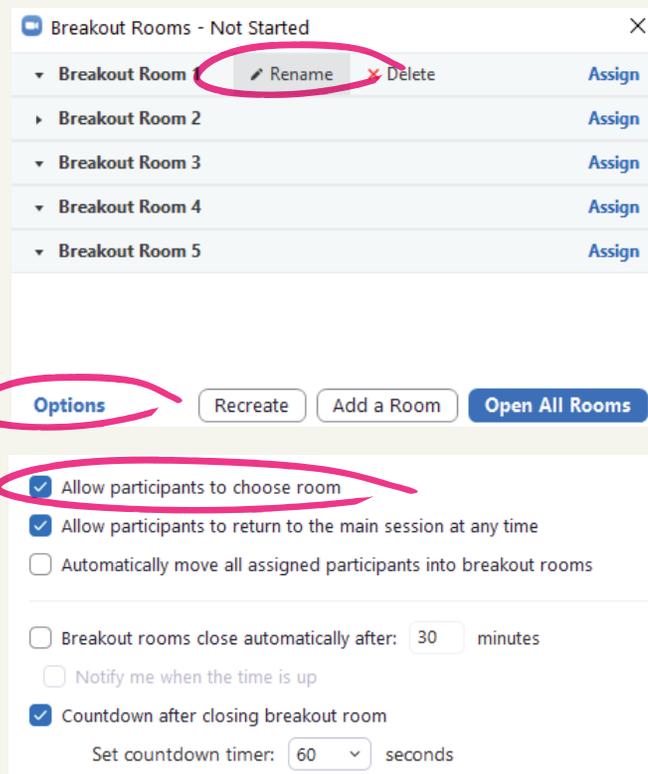## ALLOWING PARTICIPANTS TO CHOOSE ROOM BY THEMSELVES

3

You can change the room name to a specific topic or group name by using the "rename" function next to the room name.

Click "Options" in the room setting page

In the room setting page, please go to Options and make sure the first option "Allow participants" to choose room is checked.

After that you can click "Open All Rooms" to start the breakout room session.

Breakout Rooms - Not Started ✕
- Breakout Room 1   ✎ Rename   ✕ Delete   Assign
- Breakout Room 2   Assign
- Breakout Room 3   Assign
- Breakout Room 4   Assign
- Breakout Room 5   Assign

Options   Recreate   Add a Room   **Open All Rooms**

☑ Allow participants to choose room
☑ Allow participants to return to the main session at any time
☐ Automatically move all assigned participants into breakout rooms

☐ Breakout rooms close automatically after: 30 minutes
  ☐ Notify me when the time is up
☑ Countdown after closing breakout room
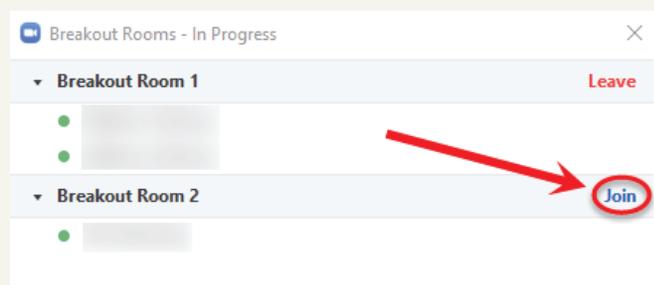   Set countdown timer: 60 ⌄ seconds

4

There will be a button of " 𝄜 "or" 🪟 " after clicking "Open All Rooms" by the Host.

Client Version   **App Version**

Click button, and the following will show up on participants' screens.

Breakout Rooms - In Progress ✕
- Breakout Room 1   Leave
  - ●
  - ●
- Breakout Room 2   Join
  - ●

(Participant View)

Participants can click "join" to join the Breakout room as they wish